



## VILLAGE BOARD MEETING MINUTES

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**Date:** January 7, 2020  
**Location:** Village Hall, 401 St. John's Drive, Sherman, Illinois 62684  
**Time:** 6:00pm  
**Type:** Regular Meeting of the Sherman Village Board of Trustees

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### VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Pam Gray, Trustee; Bret Hahn, Brian Long, Kevin Schultz, Trustee; Jay Timm, Trustee

Excused Absence: Kim Rockford, Trustee

### OFFICIALS IN ATTENDANCE

Don Craven, Legal Counsel; Kevin Kuhn, Village Engineer; Jeremy Stuenkel, Treasurer; Michael Stratton, Village Administrator; Craig Bangert, Chief of Police

Jeff Tarr for Ryan Keith, Public Relations

Media: Byron Painter, Sun Times

Interpreter: Alisha Armenta

### PUBLIC IN ATTENDANCE (From Sign-In Sheet)

No one signed up on sign-in sheet

### OPENING

1. Roll Call. Acting Village Clerk Stratton conducted roll call of the Village Board of Trustees. President Clatfelter noted Trustee Rockford had an excused absence and that a quorum was present to conduct Village business.
2. Pledge of Allegiance. Harrison Clatfelter, assisted by Theodore Clatfelter, led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There were none. President Clatfelter requested a motion to set the agenda. *Motion by Trustee Gray, seconded by Trustee Hahn. Voice Vote with the Ayes having it 5/0. Motion passed.*

Approved January 21, 2020

## **CLERK'S REPORT**

1. Presentation of Minutes of December 17, 2019 Meeting. Minutes of the Regular Meeting of the Sherman Village Board of Trustees were presented for approval. President Clatfelter asked if there were any additions or corrections. There being none, President Clatfelter requested a motion to approve. *Motion to Approve the minutes of December 17, 2019 as presented by the Clerk was made by Trustee Long, seconded by Trustee Timm. Roll Call Vote Ayes having it (5/0). Motion Passed.*
2. Semi Annual Review of Executive Session Minutes. President Clatfelter addressed the Board that the Village is required to review executive session minutes semiannually to determine should be released and if the Board had any questions. There being none. President Clatfelter requested a motion to keep the executive session minutes closed. *Motion to Keep Executive Session minutes as presented by the Clerk closed was made by Trustee Timm, seconded by Trustee Gray. Roll Call Vote Ayes having it (5/0). Motion Passed.*
3. Presentation of Bills for Approval. President Clatfelter requested Treasurer Stuenkel address the Board on the warrants. Treasurer Stuenkel pointed out the additional bond payment from the Route 66 TIF. President Clatfelter asked if there were any questions on the warrants. There being no questions, President Clatfelter requested a motion to authorize payment of the bills as presented. *Motion to Authorize Payment of Bills by Trustee Schultz, seconded by Trustee Gray. Roll Call Vote with Ayes having it (5/0). Motion Passed.*

## **TREASURER'S REPORT**

1. Presentation of Treasurer's Report of November 30, 2019. President Clatfelter asked the Village Treasurer to address the Board on the Treasurer's report. Treasurer Stuenkel addressed the Board on the Treasurer's report noting monthly report will show additional expenses for 3 payrolls and bond payment for the 2016 Road Bond on the Tax Levy which are not normal but time to year on reporting. President Clatfelter asked if there were any questions. There being none, President Clatfelter requested a motion approving the Treasurer's report of September 30, 2019 as presented. *Motion to Approve the November 30, 2019 Treasurer's report as presented was made by Trustee Gray, seconded by Trustee Schultz. Roll Call Vote with Ayes having it (5/0). Motion Passed.*

## **ENGINEERING REPORT**

Kevin Kuhn, Village Engineer addressed the Board providing update on projects as follows:

1. MFT Projects Sent to IDOT for approval that included Windemere Drive and Village Center Road.
2. Parcel Purchase for Bike Trail Concluded. Village Acquired property necessary for trail head construction. IDOT has been forwarded information and one step closer to bid letting and construction of the Trail.
3. Old Tipton School Road Multi Use Path Project. Project is in design phase and will be presented to IDOT for consideration in the near future as required since using MFT funds and a construction project.

## **LEGAL REPORT**

Don Craven, Corporate Counsel addressed the Board letting them know the property has been purchased and transferred to the Village of Sherman for the Trail Head Construction.

GO VIKINGS!

Approved January 21, 2020

## **VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT**

No Village Administrator & Economic Development Report.

GO VIKINGS!

### **PRESIDENT'S REPORT**

1. Presentation of FY19 Audit. President Clatfelter noted this matter has been tabled at the request of the auditors. They were not prepared to present this evening but will at the January 21 Board meeting. President Clatfelter noted the audit has been finalized.

### **COMMITTEE/DEPARTMENT REPORTS**

Administrator Stratton Addressed the Board on Committee updates as follows:

1. Route 66 Redevelopment Committee. Administrator Stratton addressed the Board and recognized Trustee Gray and Trustee Rockford as members of Committee and note the committee continues to meet to discuss plans for redevelopment of the Route 66 Wayside Park, investigating granting opportunities and will be moving forward in Spring to install a few items that were granted to the Village in the past at Route 66 Park. Plans to approach the Board in upcoming months.
2. Parks & Recreation Committee. Administrator Stratton addressed the Board and recognized Trustee Gray and Trustee Rockford as members of the Committee and noted the committee continues to meet to discuss and plan for the 2020 Event Calendar for the Village and Village Park Events, review of park rules and regulations for its parks and review of a fee based reservation program. Plans to approach the Board in the upcoming months.

### **SHERMAN POLICE DEPARTMENT REPORT**

Chief Bangert addressed the Board letting them know that part time police officer David Craven has resigned as part time police officer to be full time with another agency and that Jerry Schneider has accepted part time police work with the department noting he was a prior officer that left in good standing.

### **EMERGENCY MANAGEMENT AGENCY REPORT**

Administrator Stratton noted that the siren near Waterford Subdivision is working but is under a repair order in coordination with City Water Light and Power.

### **DEPARTMENT OF PUBLIC WORKS REPORT**

No Public Works Report.

### **NEW BUSINESS**

President Clatfelter noted there was no New Business before the Village Board.

### **OLD BUSINESS**

President Clatfelter noted there was no Old Business pending before the Village Board.

### **CIVIC ORGANIZATIONS**

No Civic organizations scheduled or present to address the Board.

Approved January 21, 2020

## **PUBLIC COMMENT**

President Clatfelter noted there was no one signed up to address the Board.

## **EXECUTIVE SESSION**

President Clatfelter noted there was no items for Executive Session.

## **ADJOURNMENT**

President Clatfelter noted there was no further matters to come before the Board and requested a motion to adjourn the public meeting. *Motion by Trustee Long, seconded by Trustee Hahn. Voice Vote with Ayes having it (5/0). Motion Passed. Public Meeting was adjourned at 6:18pm.*

Minutes prepared by Acting Village Clerk, Michael Stratton, Village Administrator.